



Young
Audiences
Arts for
Learning

Northeast Ohio

Young Audiences of Northeast Ohio enriches the lives of children and promotes creative learning by uniting the arts and education.

Dear Prospective Young Audiences Artist:

Thank you for your interest in Young Audiences of Northeast Ohio (YANEO). YANEO is one of thirty chapters of the national Young Audiences, Inc. Our roster of artists is carefully selected, with artists/ensembles chosen on the basis of artistic excellence and their ability to effectively communicate with students, teachers and other artists.

The relationship between YANEO and each artist/ensemble is that of an independent contractor. Artists are responsible for providing their own instruments, costumes, props and set pieces as required for each program. Artists provide their own means of transportation to each scheduled program.

We invite you to observe YANEO artists at work as you consider applying to become an artist with the YANEO chapter. Please contact the YANEO office for more information.

In order to become a YANEO roster artist/ensemble, please:

1. Familiarize yourself with YANEO and its programs by reading the artist policies, fact sheet, and visit www.yaneo.org to view our on-line program guide.
2. Complete the enclosed artist application. Include any additional information (i.e. reviews, photos, etc.) that will provide us with a fuller picture of your work. In addition, performance-based artists are asked to submit either a video or audio of a recent performance. Keep in mind that support materials will enhance your application, however the materials submitted will not be returned to you. You are required to submit a resume and names of 3 references.
3. Send a list of dates/locations where you/your ensemble will be performing. YANEO appreciates an opportunity to view your program before scheduling a formal audition.
4. Following steps 1 through 3, the YANEO Staff will review your materials. Completed applications are renewed each October. Following this review, you may be contacted by YANEO for an informal interview. After completion of the interview, you may be asked for a formal audition. If you are asked to audition, a date will be mutually agreed upon and your program will be scheduled at a school. Artists/ensembles are not compensated for an audition. The audience during an audition will consist of students, teachers, and YANEO Education Committee members and YANEO staff.

5. The Education Committee and YANEO staff that attends your audition will evaluate it based on performance (i.e. ability to effectively communicate with students, ability to engage students in subject matter), artistic and educational content. If upon evaluation the Education Committee and YANEO staff recommends modifications, we ask for your cooperation in revising your program.
6. The observers during your audition will meet after your audition to decide upon a recommendation. You will receive notification of the results within one week of your audition. If your program is approved, your artist/ensemble will receive accreditation for one year from YANEO and will be invited to join the roster. We regret that a far greater number of artists/ensembles are auditioned than we can place on the roster. YANEO chooses the programming that is best suited to its needs, and many excellent programs are not admitted to the roster each year.
7. When designing a program for submission, please remember that YANEO offers three main program formats:
 - a. **Performance** programs are 45 minutes in length (pre-school programs are 25 minutes in length) and are a blend of performance and discussion with opportunities for student participation interspersed throughout. Performance programs may have an audience of 250 (50 for preschool programs). Participation may consist of discussion with audience members or direct involvement with performance activities. Use your imagination about ways of involving members of the audience
 - b. **Workshops** involve smaller groups (usually 30 or fewer students) and are generally 45 minutes to an hour in length. Workshops provide opportunities for artists to have frequent, one-on-one interaction with students. Materials/content of program must be organized to fit into the class period, with flexibility to handle questions, etc. Please note that workshops are not lectures, but hands-on, active learning opportunities to experience your art form by doing.
 - c. **Residencies** are defined as 3 or more workshops (usually 45 minutes each time, but up to 75 minutes for visual artists) with the same group of students.

YANEO schedules programs on request from schools, libraries, and other community organizations. YANEO cannot guarantee that you and/or your ensemble will receive a specific number of scheduled programs or a minimum level of income in any given time period. Every effort will be made to see that you and/or your ensemble is kept as busy as you would like to be.

Thank you for your interest in Young Audiences of Northeast Ohio. We look forward to receiving your application. Best wishes to you!

YOUNG AUDIENCES OF NORTHEAST OHIO
13110 Shaker Square, Suite C203
Cleveland, OH 44120-2313
Phone: 216/561-5005 Fax: 216/561-3444 Web: www.yaneo.org



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YOUNG AUDIENCES OF NORTHEAST OHIO ARTIST POLICIES

Young Audiences of Northeast Ohio (YANEO) is a professional, non-profit, arts-in-education organization. These policies introduce you, the artist, to our standards for professional artists/ensembles. YANEO and its artists are involved in a joint enterprise to provide high quality arts education programs throughout the Northeast Ohio area. Mutual understanding and execution of our joint and individual obligations are essential to future success.

The relationship between YANEO and the artist/ensemble is that of an independent contractor. The artist is responsible for providing his/her own instruments, costumes, props, and set pieces as required for each performance. Visual artists may charge a reasonable materials fee (to be determined in advance) on a per workshop basis. Artists provide their own means of transportation to each program location.

Young Audiences of Northeast Ohio offers its artists these advantages:

- Association with an organization which has established a national, as well as local reputation for excellence in arts-in-education programming. Young Audiences, Inc. was the 1994 recipient of the National Medal of the Arts. In 2000 YANEO was the winner of the Chapter Achievement Award presented by National Young Audiences, Inc. In 2003, YANEO celebrated 50 years of bringing artists into schools throughout northeast Ohio.
- Payment according to a mutually agreed upon fee. (Standardized fees for workshops, residencies and teacher professional development went into effect on July 1, 2005.)
- Professional development and support in developing and refining effective arts-in-education programs.
- Evaluation and assessment of programs by educators, administrators, and YANEO Program Committee members and staff.
- Promotion of artists/ensembles through brochures, school contacts, showcases, family festivals, artist advisors and media exposure.
- Professional staff in a central office located in Cleveland arranges scheduling and contracts.

Young Audiences expects cooperation from roster artists and ensembles on these matters:

1. Accreditation will follow procedures outlined in the "Letter to Prospective Artists". The obligation of this agreement is for one year only (July 1-June 30).
2. If you make any permanent changes in ensemble personnel, YANEO must be notified and approve these changes and may be cause for re-audition.
3. Substantial changes in program outlines must be reviewed and approved by YANEO and may be cause for re-audition.
4. The terms of agreement by you, the artist, and YANEO will apply to the fiscal year, starting July 1 and ending June 30.
5. All performances/workshops/residencies for accredited YANEO programs in the Northeast Ohio area must be arranged through YANEO. This includes the counties of: Ashland, Ashtabula, Carroll,

Columbiana, Cuyahoga, Erie, Geauga, Huron, Lake, Lorain, Mahoning, Medina, Portage, Stark, Summit, Trumbull, Tuscarawas, and Wayne.

6. At the beginning of each YANEO program, you are required to state that *"I am/we are...artist from Young Audiences of Northeast Ohio-a non-profit organization committed to enhancing education through the arts."* Additionally, you must display a YANEO banner or wear a YANEO shirt throughout your program. T-shirts can be purchased through the YANEO office. Banners are available on loan to you for the duration of your contract with YANEO and you will be asked for a \$25, refundable deposit.
7. Artists/ensembles will be asked to donate all or part of a program each year for promotional or fund raising purposes.
8. YANEO does not guarantee its accredited artists/ensembles a specific number of programs or income level.
9. Upon receiving a request to artist for programming, Young Audiences requests that artists respond via phone or email to that request within 48 hours. Delay in response may cause Young Audiences to utilize the services of another roster artist.
10. Programs may be canceled by the school up to 30 days before the scheduled date. Snow days are an exception.
11. You may be asked to evaluate your own program and that of another artist/ensemble annually.
12. Reliability is essential. The reputation of YANEO and its artists is that of a professional organization and depends not only on the quality of programming, but on presenting our services in an organized, reliable fashion. Schools have little flexibility in accommodating schedule changes, and YANEO and its artists are expected to keep their commitments to schedules dates and times. If a program is missed due to artist/ensemble error, a fee reduction will be given to school at artist's expense.
13. Performers are required to begin their programs at the scheduled time, not earlier or later. To allow ample time for check-in at the school office and set-up, expect to arrive at least 30 minutes before your performance or workshop time.
14. Payments for engagements will be made approximately four weeks following completion, providing that your payroll requests are filled out and returned to the YANEO office promptly.
15. Artists/ensembles will be paid a travel stipend for programming that occurs outside of Cuyahoga County.
16. The artist or ensemble contact must call the YANEO office under the following circumstances:
 - a. Illness or other serious incapacitation, which is sufficient to prevent programming.
 - b. Use of a substitute in an ensemble (if used in more than two consecutive programs)
 - c. School closure due to weather conditions that prevent fulfilling a service. In case of adverse conditions, you should call the school in question-the school will know if they plan to close before we do. If the artist/ensemble is unable to reschedule, YANEO does not bear fiscal responsibility for this incomplete programming
17. It is an artist's responsibility to contact school/organization at least 10 days prior to visit. The purpose of this call is to make any special arrangements for programming (i.e. microphones, tables etc.) with the school in advance of the scheduled date and to touch base regarding content of programming.
18. Please inform the YANEO office regarding availability for the upcoming season, as well as any personnel or program outline changes, by July 1st preceding each new school year.
19. Please contact the YANEO office if you should encounter any difficulties in a school performance or workshop situation.
20. YANEO cannot and will not take responsibility for any injury or damage caused or occurring during a YANEO program. The artist/ensemble agrees to take full responsibility for, and hold YANEO harmless against, any and all injuries or damage to property, which may occur during the preparation for and the performance of or subsequent to a YANEO program, whether or not directly, or indirectly caused by the artist/ensemble.



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PROSPECTIVE ARTIST APPLICATION

Thank you for your interest in Young Audiences of Northeast Ohio (YANEO). The Young Audiences Program Committee reviews completed applications each **October**. Following a review, you will be contacted by the Education Manager regarding the status of your application. **Please type or print application.**

Each application also **requires** the following:

- ✓ **Resume for Each Individual Artist (include work history, education and any other relevant information)**
- ✓ **3 references (name, address, phone and email for each reference)**
- ✓ **Performance artists are strongly recommended to submit an audio or video sample of a recent performance (showcasing their artistry).**

A. APPLYING ARTIST OR COMPANY INFORMATION

Name of Artist or Ensemble: _____
Contact Person (if different from above): _____
Address: _____ City: _____ State: _____ Zip _____
Phone Number: _____ Email: _____
Social Security Number: _____

B. DEMOGRAPHIC INFORMATION

(This section is VOLUNTARY and used for statistical evaluation only)

_____ Asian _____ Hispanic/Latino _____ Senior
_____ American Indian _____ Appalachian _____ Other _____
_____ African American _____ White/Caucasian

C. ARTISTIC INFORMATION

What is your artistic medium? _____

How long have you been working in your artistic medium? _____

For ensembles:

How many members are a part of your group? _____

How many years have you been together? _____

Have you presented your art form in schools? _____

Please provide the contact information for the last three schools you have presented at:

Why do you, personally, have a commitment to arts education? _____

When are you available during the school year? _____

D. PROGRAM OUTLINE

Please create a template of the type of program that you would present in a school. For performances, please complete and return the attached Performance Template. For workshops, please complete and return the attached Program Plan Template. Complete a template for each program you would like to offer through YANEO.

E. SUPPORT MATERIALS

Please indicate the support materials you have included with this application.

A resume and 3 references are required.

- _____ Newspaper articles
- _____ Audiocassette or CD
- _____ Videotape
- _____ Slides
- _____ Photographs
- _____ Other (please specify): _____

Return completed application to:

Young Audiences of Northeast Ohio
13110 Shaker Square, Suite C203
Cleveland, OH 44120-2313
Phone: 216/561-5005
Fax: 216/561-3444
Website: www.yaneo.org

YOUNG AUDIENCES PERFORMANCE TEMPLATE

ARTIST:

PROGRAM TITLE:

APPROPRIATE GRADE LEVELS:

EQUIPMENT NEEDED FOR THIS PROGRAM (PLEASE CHECK ALL THAT APPLY):

- PA system
- Backstage area
- Near electrical outlets
- Tables (#) _____
- Performance space (size) _____ x _____
- Dressing area
- Chairs
- Non-carpeted floor
- Sink accessible
- Other (please specify): _____

Outline your plan for accomplishing the learning goals of this program by describing the program objectives. Feel free to use your own program plan format in place of this one, but be sure to address the questions below in your plan.

PROGRAM GOALS: *By the end of the performance, what do you want students to know, understand, and be able to do?*

- 1.
- 2.
- 3.

FINE ARTS STANDARDS: *Which Fine Arts standards does your program meet? A list of the Fine Arts standards can be found on the Ohio Department of Education website, www.ode.state.oh.us.*

- 1.
- 2.

ACADEMIC STANDARDS: *What other (Science, Math, Foreign Language, etc.) academic standards does your program meet? A list of other Academic Standards can be found on the Ohio Department of Education website, www.ode.state.oh.us.*

- 1.
- 2.

PROGRAM OBJECTIVES: *What activities will be completed during the performance to meet program goals? What interactive experiences will you complete with students?*

1.

2.

3.

4.

5.

PROGRAM PLAN TEMPLATE

ARTIST:

PROGRAM TITLE:

APPROPRIATE GRADE LEVELS:

EQUIPMENT NEEDED FOR THIS PROGRAM (PLEASE CHECK ALL THAT APPLY):

_____ PA system

_____ Backstage area

_____ Near electrical outlets

_____ Tables (#) _____

_____ Performance space (size) _____ x _____

_____ Dressing area

_____ Chairs

_____ Non-carpeted floor

_____ Sink accessible

_____ Other (please specify): _____

Outline your plan for accomplishing the learning goals of this program by describing the objectives of each session. Also note the concrete ways in which you plan to involve the classroom teacher. Attach additional pages if needed. Feel free to use your own program plan format in place of this one, but be sure to address the questions below in your plan.

PROGRAM GOALS: *By the end of the program, what do you want students to know, understand, and be able to do?*

1.

2.

3.

FINE ARTS STANDARDS: *Which Fine Arts standards does your program meet? A list of the Fine Arts standards can be found on the Ohio Department of Education website, www.ode.state.oh.us.*

1.

2.

ACADEMIC STANDARDS: *What other (Science, Math, Foreign Language, etc.) academic standards does your program meet? A list of other Academic Standards can be found on the Ohio Department of Education website, www.ode.state.oh.us.*

1.

2.

PROGRAM OBJECTIVES: *What activities will be completed during the performance to meet program goals? What interactive experiences will you complete with students? Please use the following chart to provide a breakdown of the objectives and necessary teacher resources for each workshop session.*

Session	Objectives: What are the steps to take and the tasks to complete in this session to meet program goals? What are the activities and hand-on experiences you will lead students in?	Teacher's Role: What can the teacher do in this session to help you meet your goals?
1		
2		
3		
4		